

**BY-LAWS
UNIVERSITY OF CALIFORNIA - SANTA CRUZ
RETIREES' ASSOCIATION**

Article I - Name

The name of this non-profit organization shall be University of California, Santa Cruz Retirees' Association.

Article II - Objectives

Section I - Objectives of the Association

1. To support a continuing affiliation with the University of California, Santa Cruz.
2. To serve as a retiree advocate by monitoring health insurance and other benefits that affect UCSC retirees.
3. To promote opportunities for interaction among retirees.
4. To serve the University as advocates, ambassadors, and volunteers.

Section II - Limitations

No debt may be incurred in excess of the funds in the treasury of the Association.

Article III - Membership

Section I - Regular Membership

Any person who has retired from the University of California shall be eligible for regular membership.

Section II - Associate Membership

Spouses and partners shall be eligible for Associate member status, and in very special circumstances other persons may be eligible. An Associate member has full privileges with the exception of eligibility to hold office.

Article IV - Board of Directors

Section I - Eligibility

Any regular member whose dues are paid shall be eligible for nomination and election, and/or appointment to the Board.

Section II - Board of Directors and Officers

1. The Board of Directors shall consist of the elected officers, the members-at-large, and the Chairpersons of Committees appointed by the President. Officers shall serve a two-year term.
2. Officers shall be the President, Vice-President, Secretary, and Treasurer. Officers shall be elected by the membership of the Board. In addition, officers will elect other Members-at-Large. Officers shall not serve more than two elected consecutive terms in the same office.

3. Board Vacancies. A vacancy occurring within the Board shall be filled by a majority vote of the Board. Appointees shall have full privileges of an officer or member of the Board.
4. Board Meetings. The Board shall meet quarterly or more often as deemed necessary. Meetings will not ordinarily be held in July and those months in which social events are scheduled.

Article V - Administration

Section I - President

The President shall preside at all Board meetings and at social events.

The President may serve as an ex-officio member of all committees with the exception of the Nominating committee.

The President shall appoint special committees, as needed, or upon a recommendation of the Board.

Section II - Vice President

The Vice-President, in the absence of the President, shall preside over meetings and otherwise act for the President.

Section III - Secretary

The Secretary shall record the minutes of the Board meetings and provide minutes to the members of the Board. The Secretary shall maintain an up-to-date copy of the By-laws and perform other duties as assigned.

Section IV - Treasurer

The Treasurer shall assure that all bills of the Association are paid, shall keep the ledger in balance, and provide a financial summary at each Board meeting. The Treasurer shall provide an annual income and expense statement and propose an annual budget for Board approval.

Section V - Chairs/CUCRA Delegates

1. The Membership Chair shall maintain an accurate roster of members and shall determine eligibility of persons seeking membership. Matters of questionable eligibility shall be referred to the Board. The Membership Chair shall act on all membership matters and collect annual membership dues for deposit with the UCSC Cashier's Office. A copy of the UCSC Cash Collection Deposit form shall be mailed or otherwise provided to the Treasurer as soon as possible. Copies of the membership roster will be distributed to the Board twice annually.
2. The Program Chair shall formulate and submit to the Board for approval any scheduled activities for the Association.
3. The Newsletter Chair shall publish a newsletter three times each year and shall publicize activities of the Association.
4. The Health Care Chair shall monitor changes in the University's health care insurance programs and other benefits and recommend and organize activities pertaining to health care provisions that could affect the membership.
5. The Council of University of California Retirees Associations (CUCRA)

delegate(s) shall attend the biannual CUCRA meetings if deemed appropriate and report on local, state or national issues (such as pension and health care programs) that could affect the membership.

- 6. When deemed necessary, any Chair may appoint committee members with the advice and consent of the President.

Article VI - Elections

Section I - Eligibility for Nomination

Any regular member whose dues are paid shall be eligible for nomination and election, and/or appointment to the Board.

Section II - Nominations

A Nominating Committee of three or more members of the Board shall be appointed by the President.

The Nominating Committee shall prepare a list of candidates to be presented to the Board. Nominations shall be presented to the Board in April for election in June.

Article VII - Dues and Charges

Section I - Fiscal Year

The fiscal year of the Association shall be the period from July 1 through June 30.

Section II - Annual Dues

The annual dues shall be set by the Board of Directors.

Section III - New Members

New members who join after the first day of the last month of the fiscal year shall pay only the subsequent year's annual dues.

Article VIII - Parliamentary Authority

The rules contained in Robert's Rules of Order, Revised, shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with the By-laws or any special rules of the Association.

Article IX - Amendments

Amendment to these By-laws may be adopted by a two-thirds vote of the Board provided each member of the Board is sent a copy of the amendment prior to its adoption.

Association members in good standing may propose amendments to the By-laws for consideration and adoption by the Board.

The general membership shall be notified of amendments adopted by the Board via the newsletter.

Revised on 10/30/07